

REPUBLIC OF KENYA



**NAROK COUNTY GOVERNMENT
PUBLIC SERVICE BOARD**

**VACANT POSITION IN THE NAROK COUNTY PUBLIC SERVICE
DEPARTMENT OF MEDICAL HEALTH SERVICES.
VACANCY NO: CPSB/02/2021**

Pursuant to the Constitution of Kenya 2010 (Article 185(2), 186(1) and 187(2) on distribution of functions between the National Government and County Government and the County Government Act No. 17 of 2012. The Narok County Public Service Board invites applications from suitably qualified candidates to fill the following position in the Narok County Government.

**SENIOR ASSISTANT DIRECTOR OF MEDICAL SERVICES/ORTHOPEDIC
SURGEON I. JOB GROUP “Q” ONE (1) POST**

Terms of Service: Permanent and Pensionable

SALARY SCALE: CPSB 04: Ksh. 99,900 x 5,010 – 104,910 x 5,240 – 110,150 x 5,500 – 115,650 x 5,780 – 121,430 x 6,070 – 127,500 x 6,370 – 133,870 p.m.

Duties and responsibilities

Duties and responsibilities at this level will entail:undertaking General diagnosis, care, treatment and rehabilitation of patient of patient ;carring out specialized clinical care ;providing psycho-social intervention ;providing clinical services to patient ; training,consulting and performing surgeries in various health Facilities ;carring out forensic and medical-legal services ;coordinating disease surveillance,prevetion,and control ;coordinating health education and promotion ;implementing health Project and programmes ; maintaining up to date health information systems ;monitoring provision of health treatment and care ;undertaking health research ; and analyzing medical report.

Requirement for the appointment

For the appointment to this grade, an officer must have-

- (i) Served as an Assistance Director of Medical services/medical specialist II for a minimum period of three (3) years ;
- (ii) Bachelor’s of Medicine and Bachelor of surgery (M.B.CH. B) Degree from an institutions recognized by Medical practitioners and Dentist Board
- (iii) Masters Degree in Orthopedic surgery
- (iv) Certificate in Strategic Leadership and Management Development lasting for at least six (6) weeks from a recognized institution.
- (v) Certificate of Registration by the Medical practitioners and Dentist Board ;
- (vi) Certificate in computer application skills from a recorgnized institution

NURSING OFFICER, JOB GROUP 'K' ONE (1) POST)

Terms of Service: Permanent and Pensionable

SALARY SCALE: CPSB 09: Ksh. 38,270 X 1,470 - 39,740 X 1,520 - 41,260 X 1,710 - 42,970 X 1,920 -44,890 X 2,000 - 46,890 X 2,110 - 49,000 X 2,170 - 51,170 p.m.

Duties and Responsibilities

This is the entry and training grade for this cadre. An officer at this level will work under the guidance of senior officer. Duties and responsibilities will entail: providing holistic care by carrying out risk identification and assessment of an individual throughout the lifespan; performing a comprehensive physical examination within various settings; assessing, formulating, planning and implementing evidence-based nursing care for client/patient; carrying out patient audits to improve client/patient care; collaborating and maintaining effective working relationships among interdisciplinary teams to support client/patient and their families; carrying out therapeutic communication with the patient/client; conducting community health risk assessment and providing outcome based interventions; documenting interventions and nursing outcomes; participating in quality improvement and quality assurance procedures; and dragonizing common health conditions and recommending necessary interventions

Requirements for Appointment

For appointment to this grade, a candidate must have:

- (i) Bachelor's Degree in either Nursing or Midwifery from a recognized institution;
- (ii) Registration Certificate issued by the Nursing Council of Kenya;
- (iii) Valid practicing license from the Nursing Council of Kenya; and
- (iv) Certificate in computer application skills from a recognized institution.

REGISTERED CLINICAL OFFICER III JOB GROUP 'H' ONE (1) POST

Terms of Service: Permanent and Pensionable

SALARY SCALE: CPSB 11: Ksh. 25,470 X 1,110 - 26,580 X 1,120 - 27,700 X 1,150 - 28,850 X 1,170 -30,020 X 1,250 - 31,270 X 1,300 - 32,570 X 1,380 - 33,950 p.m.

Duties and responsibilities

This is the entry and training grade into this cadre, an officer at this level will work under guidance of a a senior officer. Duties and responsibilities at this level will include: taking history , examining ,diagnosing and treating patients common ailment at an outpatient or inpatient health facility; implementing community health care activities in liaison with other health workers; guiding and counseling patient,client and staff on health issues; sensitizing patients and client on preventive and promotive health; carrying out minor surgical procedures as per training and skill; collecting and compiling clinical data; and referring patients and clients to appropriate health facilities

Requirement for Appointment

For appointment to this grade, an officer must have;

- (i) Diploma in clinical medicine and surgery or clinical medicine and community health from a recognized institution;
- (ii) Certificate of registration from the clinical officer's counsel
- (iii) Certificate in computer Application from a recognized institution;

Interested and qualified persons are requested to make their applications in written by completing one (1) application for employment form serial number **NRK-CPSB (2) 2021**.The form can be downloaded from the Narok County Government website <http://www.narok.go.ke>

Please note,

Candidates should not attach any documents to the application form; ALL the details requested in the advertisement should be filled on the form.

Only shortlisted and successful candidates will be contacted.

Canvassing in any form will lead to automatic disqualification.

The Narok CPSB is committed to availing equal employment opportunities to all Kenyans. People with disabilities, the marginalized and the minorities are encouraged to apply.

Shortlisted candidates shall be required to produce **original and copies** of their National Identity Card, academic and professional certificates and transcripts, KRA, HELB, EACC and CRB clearances and Certificate of good conduct during the interviews.

Serving officers shall be required to produce the original letter of appointment to their current substantive post during the interview.

All applications should be sent or hand delivered in a sealed envelope on or before **09th March, 2021** addressed to:

**The Board Secretary/CEO
Narok County Public Service Board
P.O Box 545-20500
Narok**