



NAROK COUNTY ASSEMBLY SERVICE BOARD

TENDER NOTICE

TENDER REF. NO: NCA/T/001/2022/2023

TENDER NAME: PROVISION OF MEDICAL INSURANCE

Narok County Assembly, situated along Narok Nakuru Road, in Narok invites interested and eligible firms for Provision of the under-listed service:

S/NO	TENDER NO	TENDER DESCRIPTION	CLOSING DATE
1.	NCA/T/001/2022/2023	PROVISION OF MEDICAL INSURANCE SERVICES (UNDERWRITERS)	TUESDAY 25 TH OCTOBER 2022

Tender documents with detailed specifications may be obtained from the **Procurement Office**, Narok County Assembly, during normal working hours from **Monday to Friday between 8.00am to 5.00pm** or downloaded for free from Narok County Government website ***www.narok.go.ke***. Those who download the documents and intend to submit tenders are required to submit their particulars to Procurement office for purposes of receiving further clarifications / or addendums.

Duly completed Tender Documents in plain sealed envelope with Tender Reference No. and clearly marked with Tender Name and Number and bearing no identification of the bidder's details should be sent to:

**The Clerk,
Narok County Assembly,
P.O Box 19-20500,
Narok.**

So as to be received on or before Tuesday, 25th October 2022 at 11.00 AM.

All bids must be accompanied by a **bid security of 2% of the total bid price** in the form of banker's cheque or bank guarantee from a reputable Commercial Bank or Insurance Firm approved by PPRA. Bid security must remain valid for 120 days after bid submission deadline.

The completed tender document **MUST** be placed inside the tender box in the administration block on or before **Tuesday, 25th October 2022 at 11.00 AM**. Opening will be done immediately thereafter at COMMITTEE ROOM 2 in the presence of tenderers or their representatives who choose to attend. Late submissions will be rejected and returned unopened immediately at the tenderer's cost.