



NAROK COUNTY GOVERNMENT  
P.O.BOX 898-20500

NAROK

MINUTES OF THE PRE- BIDDING CONFERENCE HELD ON 19TH SEPTEMBER, 2024, FOR TENDERS LISTED BELOW:

1. Proposed Rehabilitation and Construction of a Modern Sales Yard at Nkorenkore Market.
2. Proposed Rehabilitation and Construction of a Modern Sales Yard at Ntulele Market.
3. Proposed Rehabilitation and Construction of a Modern Sales Yard at Sakutiek Market.
4. Proposed Rehabilitation and Construction of A Modern Sales Yard at Naroosura Market.
5. Proposed Construction of school dormitory and Dining Hall at Olosiyioi girls' secondary school (Ololulunga ward).
6. Proposed Construction of 6No classrooms, ablution block & Staff Quarters at Muslim Girls Secondary School (Narok Town Ward).
7. Proposed Construction of 2No of Workshop Rooms at Nairagie-Enkare Vocational Training Centre (Keekoyokie Ward).
8. Proposed Construction ECDE Model Centre at St. Mary's Girls.
9. Proposed Construction of 2No Classrooms, Staffroom and 2No ablution blocks at Olanka Pr. School.
10. Upgrading & Operationalization of Sogoo Health Centre to Amalo Sub County Hospital.
11. Upgrading & Operationalization of Nairagie-Enkare Sub County Hospital into level 4 Hospital.
12. Upgrading & Operationalization of Emurua-Dikirr Sub County Hospital into level 4 Hospital
13. Upgrading & Operationalization of Trans-Mara West Sub County Hospital into level 4 Hospital.
14. Upgrading & Operationalization of Lolgorian Sub County Hospital into level 4 Hospital
15. Upgrading & Operationalization of Ololulunga Sub County Hospital into level 4 Hospital
16. Proposed Construction of Maternity Ward at kojonga (Mosiro ward) Open 25-09-2024
17. Upgrading of Maasai Mara university road to Bitumen Youth.
18. Upgrading of Nairagie-Enkare Market Road to Bitumen.
19. Proposed Construction of Oltulelei-Sand River Bridge.
20. Proposed Construction of Mulot Bridge.
21. Proposed Construction of Lenana-Majengo Box Culvert at Narok Town Women

## 22. Proposed Construction of Katakala-Kaetoni Box Culvert.

### ATTENDANCE:

#### NAROK COUNTY GOVERNMENT OFFICIALS

1. Godwin Juma.
2. Saitoti Tingisha
3. Nickson Kool
4. Wilson Ayuka.
5. Sophy Shankil.
6. Deborah Mukami.

#### The agenda for the meeting was as follows:

1. Pre-bidding conference.
2. Instructions to tenderers:
3. Questions and answers
4. Adjournment

#### Min 1: Pre-bidding conference.

Chief Officer Public Works called the meeting to order at 11:00hrs and invited Mr. Vincent Kimasho from Dipki Contractors to pray. He then welcomed all contractors and members of staff present. The Chief Officer Public works gave an overview of the meeting and stressed the seriousness of the exercise. He insisted that contractors take their time to visit the site to establish the topography, terrain, distance and availability of materials, so as to come up with a proper quote that does not require variation at a later stage.

#### Min 2: Instructions to tenderers.

The Head of procurement, Godwin Juma, then proceeded to give instructions to tenderers as follows:

- That tenders should be filled in English.
- That prices should be quoted in Kenya Shillings.
- Quoted sums should be inclusive of VAT.
- Tender security is mandatory for tenders that are not reserved for special groups.
- Bidders interested in tenders reserved for special groups must fill in the Tender Bid Securing Form.
- That the date of opening of tenders had been extended to Friday, 27<sup>th</sup> September, 2024 at 1100hrs.

- That section 37 of the Special Conditions of Contract stipulates the instructions on abnormally low or high quotes and this instruction would be strictly adhered to.
- An addendum would be placed as follows;
  - NCG/OT/040/2024-2025, Proposed Construction of Lenana – Majengo Box Culvert at Narok Town. The correct Bill of Quantities would be placed on the PPIP portal and the county website.
  - NCG/OT/022/2024-2025, Proposed Construction of school Dormitory and Dining Hall at Olosiyoi Girls Secondary School (Ololulunga Ward). The tender description has since been changed to read Proposed Construction of School Laboratory and Staff Houses at Olosiyoi Girls Secondary School.
  - NCG/OT/025/2024-2025, Proposed Construction of ECDE Model Centre at St. Mary’s Girls. That the NCA certificate required was NCA 7 and NOT NCA 8.
  - NCG/OT/027/2024-2025 Upgrading & Operationalization of Sogoo Health Centre to Amalo Sub County Hospital. Bill No 1 Preliminaries Items Added
  - NCG/OT/028/2024-2025 Upgrading & Operationalization of Nairagie-Enkare Sub County Hospital into level 4 Hospital. Bill No 1 Preliminaries Items Added
  - NCG/OT/029/2024-2025 Upgrading & Operationalization of Emurua Dikirr Sub County Hospital into level 4 Hospital. Bill No 1 Preliminaries Items Added
  - NCG/OT/030/2024-2025 Upgrading & Operationalization of Trans-Mara West Sub County Hospital into level 4 Hospital. Bill No 1 Preliminaries Items Added
  - NCG/OT/031/2024-2025 Upgrading & Operationalization of Lolgorian Sub county Hospital into level 4 Hospital. Bill No 1 Preliminaries Items Added.
  - NCG/OT/032/2024-2025 Upgrading & Operationalization of Ololulunga Sub county Hospital into level 4 Hospital Bill No 1 Preliminaries Items Added.
  - NCG/OT/036/2024-2025 Upgrading of Maasai Mara university road to Bitumen. Bill No 1 Preliminaries Items Added.
  - NCG/OT/037/2024-2025 Upgrading of Nairagie-Enkare Market Road to Bitumen. Bill No 1 Preliminaries Items Added.

- That for all tenders that fall under the Department of Health, a signature from the Ministry of Health official at the respective Sub – County Hospital will be required, so as to show that the contractor had visited the site. Additionally, contractors were also advised to sign the visitors registers at the respective sub county hospitals as an additional proof that they visited the facilities.
- That the pre-bidding certificates for roads would be issued at the site.
- That all contractors should acquaint themselves with the relevant sites, so as to prevent requests for variations at later stages.
- That only the original pre-bidding certificate should be attached to the original bid documents.

#### Min 3: Questions and answers.

The Head of Supply Chain Management, opened the floor for questions; Responses were made as follows:

- Amis Daktari from Katol Limited enquired on whether the NCA certificate required for Health projects was NCA 5 only, or NCA 5 and above.  
Godwin Juma in his response indicated that NCA 5 and above i.e. NCA 4,3,2 or 1 was admissible and would be accepted.

#### Min 4: Adjournment

There being no other business, the chair wished all the contractors well, and asked that they should not leave without collecting their pre-bidding certificates. The meeting was closed with a word of prayer from Hussein Mahmoud Ali from Naikarra Hardware.